# INDEPENDENT AUDITOR'S REPORT BASIC FINANCIAL STATEMENTS & SUPPLEMENTAL INFORMATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2009

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# <u>OFFICIALS</u>

NAME	TITLE	TERM EX	<u>PIRES</u>
Larry Murphy	Mayor	January	2010
Duane Brandt	Mayor Pro Tem	January	2012
Mike Kerns	Council Member	January	2010
John Gosse	Council Member	January	2010
Paul Ryan	Council Member	January	2012
Rex Erickson	Council Member	January	2010
Gene Vine	Council Member	January	2012
(Resigned 2/08)			
Nathan Lein	Council Member	January	2012
(Elected 3/08 to replace	Gene Vine)	_	
Steven H. Kendall	City Administrator/Clerk,	/	
	Treasurer	Indefin	ite
Barb Rigdon	Deputy City Clerk/	Indefin	ite
<i>y</i>		111401111	
Ronald VanVeldhuizen	Attorney	Indefini	ite

James R. Ridihalgh, C.P.A. Gene L. Fuelling, C.P.A Donald A. Snitker, C.P.A. 14 East Charles St, PO Box 639 Oelwein, IA 50662 (319)283-1173 Fax (319)283-2799

# Independent Auditor's Report

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Oelwein, Iowa, as of and for the year ended June 30, 2009, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of Oelwein's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Oelwein as of June 30, 2009, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our reports dated November 20, 2009 on our consideration of the City of Oelwein's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of those reports is to describe the scope of our testing if internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. Those reports are an integral part of an

audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages I through VII and 1 through 8 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Oelwein's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the nine years ended June 30, 2008 (none of which are presented herein) and expressed unqualified opinions on those financial statements which were prepared in conformity with an other comprehensive basis of accounting. Other supplementary information included in Schedules 1 through 8, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Relially tielling, Sinther, Weber 76., P.C.

Ridihalgh, Fuelling, Snitker, Weber & Co., P.C.

November 20, 2009

20 2<sup>nd</sup> Ave SW, Oelwein, IA 50662 319-283-5440 Fax 319-283-4032

Larry Murphy, Mayor Duane Brandt, Mayor Pro Tem Mike Kerns, Council At-Large John Gosse, 2<sup>nd</sup> Ward Council Nathan Lein, 3<sup>rd</sup> Ward Council Rex Ericson, 4<sup>th</sup> Ward Council Paul Ryan, Council At-Large Steven Kendall, City Administrator
Barbara Rigson, Deputy City Clerk
Ron Van Veldhuizen, City Attorney
Jeremy Logan, Police Chief
Wally Rundle, Fire Chief
Victor Kane, Utilities Superintendent
Tom Stewart, Street Superintendent
Susan Macken, Librarian
Durango Steggall, Park Superintendent

# MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion and analysis of the City of Oelwein's financial performance provides an overview of the City's activities for the fiscal year ended June 30, 2009. Please read it in conjunction with the City's financial statements that begin on page 4.

# FINANCIAL HIGHLIGHTS

The City's total revenues exceeded total expenses by \$1,052,553 for the year, resulting in an increase in total net assets of approximately 29% over the previous year.

The City acting as the lead agency received a Homeland Security grant for the 15 county LEIN region, providing equipment, salaries and expenses in law enforcement.

A Neighborhood Stabilization grant in the amount of \$1,000,000 was awarded to the city for the purchase and redevelopment of foreclosed upon homes and residential properties to be either demolished or sold to area low-to-moderate income households.

Cities are required by statute to contribute to employee retirement plans. The City of Oelwein Police and Fire personnel participate in the Municipal Fire and Police Retirement System of Iowa (MFPRSI). MFPRSI employees contribute 9.35% of earnable compensation. Employer (City) contribution for this audit period (2008-2009) was 18.75% of compensation. The employer rate for FY 09-10 will be 17.00%.

Most other regular City employees are members of Iowa Public Employees Retirement System (IPERS). The City's portion of IPERS was 6.35% for regular employees. IPERS employees contribute 4.10% of earnable compensation.

The water rate minimum increased \$0.38 and the per 100 cubic foot consumption rate increased \$1.50 effective March 1, 2009. Additional increases in water rates will be necessary to fund major improvements to the system beginning in 2010.

The City's General Fund ended the year with a fund balance of \$410,384. This is an increase of \$100,313 (32%) since the close of last fiscal year. Of this \$100,000 is a temporary transfer in from a bond sale for the Police Department addition thus leaving a true increase of only \$313.00. It is recommended the General Fund balance remain at least 25% of the General Fund budget. During this past fiscal year 25% of the General Fund budget was \$446,507. Therefore, the General Fund was \$112,686 below the recommended minimum figure.

### USING THIS ANNUAL REPORT

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34. GASB Statement 34 was implemented in 2004 as a new model of financial reporting for state and local governments designed to enhance the usefulness of the City's annual report.

# **Report Components**

This annual report consists of the following parts:

Financial Statements
Notes to the Financial Statements
Required Supplementary Information
Other Supplementary Information

# **Basis of Accounting**

The City of Oelwein has elected to present its financial statements on a cash basis of accounting. A cash basis of accounting is a basis of accounting other than generally accepted accounting principles. Basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses and their related assets and liabilities. Under the City's cash basis, revenues and expenses are recorded when they result from cash transactions.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

# Reporting the City's Financial Activities

Government-wide Financial Statement

The Statement of Activities and Net Assets reports information which help express whether the City is better off than one year ago. The Statement of Activities and Net Assets presents the

City's net assets. Over time, increases or decreases in the City 's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets is divided into two kinds of activities:

- 1 Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- 2 Business Type Activities include the waterworks and the sanitary sewer system. These activities are financed primarily by user charges.

# Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, and 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.

2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains two Enterprise Funds to provide separate information for the water and sewer funds, considered to be major funds of the City.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

Reconciliation between the government-wide statement and the fund financial statements follow the fund financial statements.

# **Government-Wide Financial Analysis**

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, from \$2,314,730 to \$4,200,711 which includes a temporary transfer in from a bond for the Police Department addition. The analysis that follows focuses on the changes in cash balances for governmental activities.

Changes in Cash Basis Net Assets of Govern (Expressed in Thousands)	nmental	Activities	
(Expressed in Thousands)		Year ende	d June 30.
		2009	2008
Receipts and transfers			
Program receipts:			
Charge for service	\$	132	146
Operating grants and contributions		1,017	872
Capital grants and contributions		421	320
General receipts:			
Property tax		1,848	1,812
Local option sales tax		531	474
Tax Increment taxes		150	136
Investment Earnings		138	271
Other general receipts		772	599
Total Receipts		5,009	4,630
Transfers, net		2,299	101
Total receipts and transfers		7,308	4,731
Disbursements:			
Public safety		1,471	1,507
Public works		655	642
Health and social services		22	19
Culture and recreation		664	674
Community and economic development		744	672
General government		347	250
Debt service		741	755
Capital projects		762	1,002
Enterprise		16	
Total disbursements		5,422	5,521
Increase (decrease) in cash basis net assets		1,886	(790)
Cash basis net assets beginning of year		2,315	3,104
Cash basis net assets end of year	\$	4,201	2,314

The City's total receipts for governmental activities increased by 54 %, or \$2,577,000. The total cost of all programs and services decreased by approximately \$99,000, or 2%. The significant increase in receipts was primarily the result of the 2009 \$1,190,000 bond sale.

Because the City is at the maximum General Fund rate allowed (8.10) employee benefits are paid from the Trust and Agency levy. The Trust and Agency levy increased \$188,373 from \$451,787 in fiscal year 2008 to \$640,160 in fiscal year 2009.

The cost of all governmental activities this year was \$5,422,297 compared to \$5,520,992 last year. However, as shown in the Statement of Activities and Net Assets on pages 5 and 6, the amount taxpayers ultimately financed for these activities was approximately \$3,762,278. This was possible because some of the cost was paid by those directly benefited from the programs or

by other governments and organizations that subsidized certain programs with grants, contributions and restricted interest totaling approximately \$1,660,019. Overall, the City's governmental activities receipts, including intergovernmental aid and fees for service, increased in 2009 to \$5,008,660 from \$4,630,291 in 2008.

Changes in Cash Basis Net Assets of Busines (Expressed in Thousands)	ss Type Activities	S
	Year ended Ju	ine 30,
	2009	2008
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 581	521
Sewer	1,125	1,136
Landfill	216	217
Recycling	80	82
Williams Center	120	135
Fuel Fund	112	114
General receipts:		
Unrestricted interest on investments	51	51
Bond proceeds	0	190
Other general receipts	3	23
Total receipts	2,288	2,469
Disbursements:		
Water	522	506
Sewer	558	442
Landfill	220	220
Recycling	82	82
Fuel fund	95	135
Wellness Center	179	181
Capital Projects	9	230
Debt Service	623	618
Transfers	833	91*
Total disbursements and transfers	3,121	2,505*
Increase (decrease) in cash balance	( 833)	( 36)*
Cash basis net assets beginning of year	1,330	1,366
Cash basis net assets end of year	\$ 497	1,330*

Total business type activities receipts for the fiscal year were \$2,288,203 compared to \$2,468,939 last year. Therefore disbursements and transfers for the fiscal year increased by \$616,000.

# **Individual Major Governmental Fund Analysis**

- As Oelwein completed the year, its governmental funds reported a combined balance of \$4,200,711, an increase of \$1,885,353 from last year's total of \$2,315,358. The

<sup>\*</sup>Adjustment from 2008 draft to final audit.

following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund cash balance increased \$92,315 from the prior year to \$410,386 including \$100,000 temporarily transferred in from the bond sale.
- The Debt Service Fund cash balance increased by \$104,306 to \$287,239 during the fiscal year.
- Several project fund balances are temporarily inflated from the \$1,190,000 2009 Bond Sale transfers until the construction is completed, along with the unused 2009 Bond Sale Fund yearend cash balance of \$604,453.

# **Individual Major Business Type Fund Analysis**

- The Water Fund cash balance increased by \$27,547 to \$6,219 compared to \$-19,703 in 2008
- The Sewer Fund cash balance decreased by \$137,690 to \$201,811.

# **Budgetary Highlights**

The City amended its budget in May. This was necessary because of additional disbursements and receipts in certain City departments. The City had sufficient cash balances and grant funds to absorb these additional costs.

### **Debt Administration**

At June 30, 2008 the City had approximately \$5,119,000 in general obligation bond debt and \$8,352,000 in other long-term debt, for a total of \$13,075,000 last fiscal year as shows below.

Outstanding Debt (Expressed in Th		
\\	June 30,	
	2009	2008
General obligation bonds	\$ 5,090	4,250
Urban renewal tax increment financing revenue bonds	29	57
Total	\$ 5,119	4,307
Sewer Revenue Notes	7,919	8,273
CEBA Loan Agreement	148	2
Economic Development Loan	113	143
Library Pledge Loan	172	350
Total	\$ 13,471	13,075

Debt increased during the 2009 fiscal year. The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$5,118,638 is below its constitutional debt limit of \$10,078,804.

# **Economic Factors and Next Year's Budget and Rates**

The City Council considered many factors when setting the fiscal year 2010 budget, tax rates and fees that will be charged for various City activities.

Expenditures financed from the 2009 Bond Sale will continue next fiscal year. The City Council has programmed to transfer \$175,000 towards paving 7<sup>th</sup> Street SE soft costs, \$150,000 towards 2<sup>nd</sup> Street SE Curb and Gutter, and \$100,000 towards paving 10<sup>th</sup> Street SE.

The City will continue construction on major water and sewer system upgrades during the next fiscal year.

# Contacting the City's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Steven Kendall, City Treasurer, 20 Second Avenue SW, Oelwein, Iowa.

# Statement of Activities and Net Assets - Cash Basis

As of and for the year ended June 30, 2009

			Program Receipts	}
			Operating Grants,	Capital Grants,
			Contributions,	Contributions
		Charges for	and Restricted	and Restricted
	Disbursements	Service	Interest	Interest
Functions / Programs:				
Governmental activities:				
Public safety	\$ 1,470,636	66,780	270,245	-
Public works	654,838	54,203	557,266	351.894
Health and social services	22,210		-	-
Culture and recreation	664,204	155,517	188,943	_
Community and economic development	743,863	•	2,493	-
General government	346,965	-	, -	-
Debt service	741,453	_	_	-
Capital projects	762,187	_	-	12,678
Enterprise	15,941	-	-	-
Total governmental activities	5,422,297	276,500	1,018,947	364,572
Business type activities:				
Water	495,520	581,433	*	_
Sewer	558,143	1,124,909	_	_
WWTP Improvements	8,777	-,		_
Sewer Bond Sinking	622,508	_	-	
Nonmajor business type funds	602,479	552,450	-	<del>-</del> .
Total business type activities	2,287,427	2,258,792		
Total	\$ 7,709,724	2,535,292	1,018,947	364,572

# General Receipts:

Property tax levied for:
General purposes
Tax increment financing
Debt service
Local option sales tax
Hotel/Motel Tax
Unrestricted interest
Miscellaneous
Bond Proceeds
USDA Promissory Note
Rents
Transfers

Total general receipts and transfers

Change in cash basis net assets Cash basis net assets beginning of year

Cash basis net assets end of year

# Cash Basis Net Assets

Restricted:
Lein Grant
Housing Grant
Streets
Debt service
IRP Relending Program
Unrestricted

### Total cash basis net assets

Net (Disbursements) Receipts and Changes in Cash Basis Net Assets

Go	overnmental	Business Type	
	Activities	Activities	Total
	(1,133,611)	-	(1,133,611)
	308,525	-	308,525
	(22,210)	-	(22,210)
	(319,744)	-	(319,744)
	(741, 370)	-	(741,370)
	(346,965)	-	(346,965)
	(741,453)	_	(741,453)
	(749,509)	-	(749,509)
	(15,941)		(15,941)
	(3,762,278)	_	(3,762,278)
		85,913	85,913
	-	566,766	566,766
	_	(8,777)	(8,777)
	-	(622,508)	(622,508)
	_	(50,029)	(50,029)
-			and the second s
-	w	(28,635)	(28,635)
	(3,762,278)	(28,635)	(3,790,913)
	1,572,426	-	1,572,426
	148,512	100	148,512
	455,177		455,177
	483,465	-	483,465
	47,860	- 00 411	47,860
	241,600	29,411	271,011
	272,752	-	272,752
	1,169,792 295,624	_	1,169,792 295,624
	127,664	-	127,664
	833,576	(833,576)	127,004
-	000,070	(000,070)	
	5,648,448	(804,165)	4,844,283
	1,886,170	(832,800)	1,053,370
	2,315,358	1,329,850	3,645,208
\$		497,050	4,698,578
φ	4,201,528	791,000	7,090,070
\$	320	. <del>-</del>	320
	2,930	-	2,930
	172,242	_	172,242
	923,522	91,603	1,015,125
	89,333		89,333
	3,016,431	405,447	3,421,878
\$	4,201,528	497,050	4,698,578

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances Governmental Funds

As of and for the year ended June 30, 2009

			_		
				Special Revenue	11 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
		0 1	#64-Employee	#66-Road Use	#74-Library
	***************************************	General	Benefits	Tax	Bequests
Receipts:					
Property tax	\$	902,617	640,160	-	-
Tax increment financing collections			-	-	_
Other city tax		-	-	-	-
Licenses and permits		77,139	-	-	-
Use of money and property		64,069	1,636	-	20,966
Intergovernmental		67,584	-	557,266	-
Special assessments		***	-	-	er-
Charges for service		132,138	-	***	
Miscellaneous	***************************************	152,902	17,767		1,784
Total receipts	Palaconnection	1,396,449	659,563	557,266	22,750
Disbursements:					
Operating:					
Public safety		880,599	346,045	_	-
Public works		54,013	36,892	563,933	_
Health and social services		-	,	-	
Culture and recreation		553,625	98,643	-	11,936
Community and economic development		_	5,341	-	-
General government		225,438	121,527	-	-
Debt service		_	-	· -	-
Capital projects		120,018	225	_	_
Enterprise		·	23	•	-
•	and the second second				
Total disbursements		1,833,693	608,696	563,933	11,936
Excess of receipts over disbursements		(437,244)	50,867	(6,667)	10,814
Other financing sources (uses):					
U.S.D.A. Promissory Note		_	_	**	-
Bond Proceeds		_	_	-	
Operating transfers in		531,369	_		_
Operating transfers out		(1,810)		(45,820)	~
F 8		ann an ann an		en anno anno anno anno anno anno anno an	
Total other financing sources (uses)		529,559	_	(45,820)	
Net change in cash balances		92,315	50,867	(52,487)	10,814
Cash balances beginning of year	***************************************	318,071	65,026	224,729	429,323
Cash balances end of year	\$	410,386	115,893	172,242	440,137
Cash Basis Fund Balances					
Reserved for debt service	\$	-	-	-	*
Unreserved					
General fund		410,386	-	-	-
Special revenue funds		-	115,893	172,242	440,137
Capital projects		-	-	-	
Pemanent fund	panagannaamanna		_		-
Total angle basis from the larges	ф	A10 206	115 000	170.040	440 127
Total cash basis fund balances	\$	410,386	115,893	172,242	440,137

	Capital Projects	#05 0000	Nonmajor	
75-Economic	#81-Sewer	#85-2009	Governmental	
Development	Main Const.	Bond Sale	Funds	Total
~	-	-	305,315	1,848,09
1,508	-	-	148,512	150,020
-	-	-	531,325	531,32
-	-	-	-	77,139
9,141	7,648	674	33,512	137,64
150,248	-	-	663,126	1,438,22
-	-	-	186,564	186,56
-	-	~	-	132,13
91,875	Man.	-	244,001	508,329
252,772	7,648	674	2,112,355	5,009,47
-	- · · · · · · · · · · · · · · · · · · ·	- -	243,992	1,470,63
-	-		-	654,83
-	-	-	22,210	22,210
-	_	-	_	664,20
390,907	_	_	347,615	743,86
_	_	_	5,010	346,96
-	-	_	741,453	741,45
	55,191	19,128	567,625	762,18
_	-	15,120	15,918	15,94
			10,910	10,94
390,907	55,191	19,128	1,938,813	5,422,29
(138,135)	(47,543)	(18,454)	173,542	(412,82
-	-	-	295,624	295,62
***	-	1,169,792	~	1,169,792
342,300	750,000	-	699,522	2,323,19
(104,424)		(546,885)	(790,678)	(1,489,61
237,876	750,000	622,907	204,468	2,298,990
99,741	702,457	604,453	378,010	1,886,170
	,	,		
404,575	-		873,634	2,315,358
504,316	702,457	604,453	1,251,644	4,201,528
-			297,187	297,18
-		_	-	410,386
-	-	-	521,828	1,250,100
504,316	702,457	604,453	178,556	1,989,782
,	-	-	254,073	254,073
504,316	702,457	604,453	1,251,644	4,201,528

Reconciliation of the Statement of Cash
Receipts, Disbursements and Changes in Cash Balances
to the Statement of Activities and Net Assets Governmental Funds

As of and for the year ended June 30, 2009

Total governmental funds cash balances (page 8)	\$ 4,201,528
The city does not have an internal service fund. Therefore there are no reconciling items.	_
Cash basis net assets of governmental activities (page 8)	\$ 4,201,528
Net change in cash balances (page 8)	\$ 1,886,170
The city does not have an internal service fund. Therefore there are no reconciling items.	
Change in cash basis net assets of governmental activities (page 8)	\$ 1,886,170

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances Proprietary Funds

As of and for the year ended June 30, 2009  $\,$ 

Total  2,146,809 111,983  2,258,792  1,661,849 3,070  354,000
2,146,809 111,983 2,258,792 1,661,849 3,070
111,983 2,258,792 1,661,849 3,070
111,983 2,258,792 1,661,849 3,070
2,258,792 1,661,849 3,070
1,661,849 3,070
3,070
3,070
3,070
•
354,000
248,138
20,370
2,287,427
(28,635)
20, 411
29,411
29,411
776
733,714
(1,567,290)
(833,576)
(832,800)
1,329,850
497,050
202,198
294,852
497,050

Reconciliation of the Statement of Cash
Receipts, Disbursements and Changes in Cash Balances
to the Statement of Activities and Net Assets Proprietary Funds

As of and for the year ended June 30, 2009

Total enterprise funds cash balances (page 10)	\$	497,050
The city does not have an internal service fund. Therefore there are no reconciling items.	entere region and accessment	
Cash basis net assets of business type activities (page 6)	\$	497,050
Net change in cash balances (page 10)	\$	(832,800)
The city does not have an internal service fund. Therefore there are no reconciling items.		
Change in cash basis net assets of business type activities (page 6)	\$	(832,800)

# Notes to Financial Statements

June 30, 2009

# 1. Summary of Significant Accounting Policies

The City of Oelwein is a political subdivision of the State of Iowa located in Fayette County. It was first incorporated in 1873 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water and sewer utilities for its citizens.

# A. Reporting Entity

For financial reporting purposes, the City of Oelwein has included all funds, organizations, agencies, boards, commissions and authorities. City has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion cause the City's financial statements to be misleading The Governmental Accounting Standards Board has set forth incomplete. criteria to be considered in determining financial accountability. criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

# Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. officials are members of the following boards and commissions: Assessor's Conference Board; Fayette County Security/Emergency Management Commission; Fayette County Compensation Board; Fayette County E911; the Fayette County Local Emergency Planning Committee; Fayette County Solid Waste Management Commission, Bremer County/City of Oelwein Law Enforcement Mutual Aid, Upper Explorerland Regional Planning Commission, Fayette County Firemen's Association, Buchanan County Firemen's Association, Iowa Firemen's Association, Iowa Chief's Association, Iowa Arson Investigators Association, International Fire Chief's Association, Oelwein Chamber and Development, Northeast Iowa City Managers, Northeast Iowa Regional League, Iowa League of Cities, Iowa City Management Association, Iowa Water Pollution Control Association, Northeast Iowa Clerks Association, Iowa Municipal Finance Officers Association, Fayette County Library

### Notes to Financial Statements

June 30, 2009

# Jointly Governed Organizations (continued)

Association, American Public Works Association, Iowa Chiefs of Police & Peace Officers Association; International Association of Chiefs of Police (IACP); Iowa Investigator Association; Iowa Crime Prevention Association; Governors Inoperability Board; Iowa Association of Municipal Utilities (IAMU); Iowa Rural Water Association; Iowa Municipal Workers Compensation Association (IMWCA); Trees Forever; National Arbor Day Foundation; Iowa Concrete Association; Iowa Asphalt Association, National Swimming Pool Association, Law Enforcement Intelligence Network, and Buchanan-Benton-Delaware-Fayette-Oelwein-Independence Law Enforcement Rural Area Interdiction Detail (RAID) Multi-Jurisdictional Narcotics Task Force.

### B. Basis of Presentation

Government-wide Financial Statements — The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> — Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported

### Notes to Financial Statements

June 30, 2009

# B. Basis of Presentation (continued)

as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

### Special Revenue:

The Employee Benefits Fund is used to account for receipt of property tax allocated for employee benefits.

The Road Use Tax Funds is used to account for receipt and disbursements of Road Use Tax Funds from the State of Iowa.

The Library Bequest Fund is used to account for receipts and disbursements of funds bequested to the Library.

### Capital Projects:

The Economic Development Fund is used to account for Community and Economic Development projects.

The Sewer Main Construction Fund is used to account for updating sewer lines.

The Bond Sale Fund is used to account for the 2009 bond sale.

The City reports the following major proprietary funds:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

The Waste Treatment Improvement Fund is used to account for the cost of the improvements being made to the Wastewater Treatment Plant.

The Sewer Bond Sinking Fund is used to account for payments on the sewer bond debt.

### Notes to Financial Statements

June 30, 2009

# C. Measurement Focus and Basis of Accounting

The City of Oelwein maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

# D. <u>Budgets and Budgetary Accounting</u>

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2009, disbursements exceeded the amounts budgeted in governmental activities — Health and Social Services and the Debt Service programs.

### 2. Cash and Pooled Investments

The City's deposits at June 30, 2009, were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds. The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidence of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts, and warrants or improvement certificates of a drainage district.

The City had no investments at June 30, 2009.

### Notes to Financial Statements

June 30, 2009

# 3. <u>Bonded Indebtedness</u>

Annual debt service requirements to maturity for general obligation and urban renewal tax increment financing revenue bonded indebtedness are as follows:

				Urban	Re	enewal						
Year		Ge	eneral	Tax I	nci	rement						
Ending		Obli	igation	Finar	ci	ng (TIF)						
June 30,		<u>Notes</u>	& Bonds	Rever	ue	Bond	Reve	ent	ie Bonds		With the control of t	Total
		Principal	L <u>Interest</u>	Principa	1	Interest	Principa	11	Interest		Principal	Interest
2010	\$	385,000	174,508	28,638		2,261	364,00	0 (	237,720		778,362	414,489
2011		340,000	163,170	_		_	375,00	0 0	226,800		715,532	390,276
2012		305,000	155,945	_		_	386,00	0 (	215,550		691,000	371,495
2013		460,000	148,175	-		_	398,00	0 (	192,200		858,000	340,375
2014		365,000	135,205				410,00	00	179,730		775,000	314,935
2015-2019	2	2,910,000	421,611	_		_	2,241,00	00	768,150		5,151,000	1,189,761
2020-2024		325,000	19,280	-		_	2,599,00	0	411,150		2,924,000	430,430
2025-2029				***			1,146,00	00	52,050		1,146,000	52,050
Tot.	\$!	5,090,000	1,217,894	28,638	_	2,261	7,919,00	00	2,283,350	1	3,038,894	3,503,811

On December 23, 1998, the City issued \$221,000 in Urban Renewal Tax Increment Revenue Bond with Union Planters Bank of Oelwein, Iowa. Interest rate is 6.25%. Interest only to be paid December 1, 1999 and June 1, 2000. Thereafter, semi-annual installments of principal and interest of \$15,845 on December 1 and June 1 until paid. Bond was issued to defray a portion of the costs of carrying out an urban renewal project in the Oelwein Industrial Park Urban Renewal Area of the City, consisting of an economic development grant to Bertch Cabinet Mfg, Inc. This note had a June 30, 2009 balance of \$28,638. The City reserves the right to call and prepay any principal amount of this Bond at any time.

General Corporate Purpose Loan Agreement dated May 28, 2003. The loan matures on June 1 of each year, starting June 1, 2004, and interest is paid semiannually, commencing December 1, 2003. Interest rates are from 1.50% to 4.00%. The notes maturing in each of the years 2011 to 2014, inclusive, are subject to redemption prior to maturity at the times and on the terms specified in the notes.

Essential Corporate Purpose Loan Agreement dated May 28, 2003. The loan agreement matures on June 1 of each year, starting June 1, 2004, and interest is paid semiannually, commencing December 1, 2003. Interest rates are from 1.50% to 4.00%. The notes maturing in each of the years 2011 to 2014, inclusive, are subject to redemption prior to maturity at the times and on the terms specified in the notes. The combined General Corporate Purpose Loan and the Essential Corporate Purpose Loan had a combined balance of \$610,000 at June 30, 2009.

On November 30, 2005, the City issued \$3,995,000 in General Obligation Corporate Purpose and Refunding Bonds, Series 2005A. The loan matures on June 1 of each year, starting June 1, 2006. Interest is payable June 1, 2006 and semiannually thereafter on the first day of June and December of each year. Principal is payable June 1, 2006 and annually thereafter on

### Notes to Financial Statement

June 30, 2009

the first day of June each year. The City has the right to repay part or all of the Bonds, maturing in the years 2014 to 2019. Prior to and in any order of maturity on June 1, 2012 or any date thereafter upon the terms of par and accrued interest in order to establish a Municipal Sanitary Sewer System, the City has entered into a Loan and disbursement Agreement with Iowa Finance Authority not to exceed \$8,954,000. Sewer Revenue Bonds will be issued in evidence of the obligation at the rate of 3% per annum. The City borrowed \$189,637 during the year ended June 30, 2008, of which the federal share was \$104,085. As of June 30, 2008 the City had borrowed \$8,949,000. Interest is payable each December 1 and June 1, with the first interest payment due December 1, 2005. During fiscal year ended June 30, 2008, the City paid \$343,000 in principal and \$253,936 in interest on this debt. Since the full amount has not been borrowed a final payment schedule had not been determined. The city will establish a Sewer Revenue Bond Sinking Fund, from which will be paid the principal and interest on this The Bonds are not general obligations of the City, and thus not payable in any manner by taxation. The Bonds are subject to optional redemption by the City at a price of par plus accrued interest on any interest payment date after the ten year anniversary of the Agreement. optional redemption may be made from any funds regardless of source.

In May, 2009, the City issued \$1,190,000 in General Obligation corporate Purpose bonds, Series 2009 for the purpose of "...constructing street, streetscape, sanitary sewer, airport and park improvements, acquiring equipment for the police, parks and general municipal departments..." and for "...paying the cost, to the extent, of constructing an addition to the police department building and improvements at the municipal swimming pool ... ". loan matures on June 1 of each year, starting June 1, 2010. Interest is payable December 1, 2009 and semiannually thereafter on the first day of June and December of each year. Principal is payable June 1, 2010 and annually thereafter on the first day of June each year; except for June 1, 2012, which Resolution No. 4562 states "Principal of the Bond maturing on June 1, 2013, is subject to mandatory redemption (by lot, as selected by Registrar) on June 1 in each of the years 2012 and 2013..." and June 1, 2014, which Resolution No. 4562 states "Principal of the Bond maturing on June 1, 2015, is subject to mandatory redemption (by lot, as selected by the Registrar) on June 1 in each of the years 2014 and 2015...". Interest rates are from 1.25% to 4.0%. City has reserved the right to prepay part or all of the Bonds maturing in each of the years 2016 to 2021.

# 4. Other Notes Payable

There is a note payable to Fidelity Bank of Oelwein, Iowa with a balance of \$172,000. Original amount \$700,000. Original date May 18, 2006. Interest rate 4%. Due date June 1, 2010. Purpose of the loan was the new library.

There is a line of credit for \$600,000 with Fidelity Bank of Oelwein, Iowa with an outstanding balance of \$110,191. Original date January 9,2004.

### Notes to Financial Statement

June 30, 2009

Interest rate 5.25%. Due date January 10, 2013. Purpose of the note was for the maintenance of the Donaldson Building.

# 5. <u>U.S.D.A Promissory Note</u>

There is a promissory note with the USDA for \$500,000. As of June 30, 2009 the City had drawn down \$295,600 on this note. The City is to pay interest only on this note April  $25^{\text{th}}$  of the years 2009, 2010 and 2011. Commencing April 25, 2012 and thereafter on each April  $25^{\text{th}}$ . The City is to pay principal and interest in an amount to fully amortize the loan in 30 years from the date of the note. Prepayments on the promissory note may be made.

During the year ended the City paid \$1,725 in interest on the note to USDA.

# 6. Sale of Donaldson Building

Sector 5 Technologies, Inc. has entered into a real estate contract dated September 11, 2008 with the City of Oelwein for the purchase of the Donaldson building. The purchase price was \$1,520,000. The City recognized a credit of \$750,000 in exchange for Sector 5's meeting several performance criteria as stated in the contract. The balance of \$770,000 due pursuant to terms of the real estate contract shall be paid in annual installments with a 0% interest rate as long as principal is paid when due. principal not paid when due shall draw interest at 7%. No installment payment due on the first anniversary, September 11, 2009. On the second anniversary, September 11, 2010 principal in the amount of \$70,000 plus interest if any is due. Annual installments of \$175,000 plus interest is due each anniversary thereafter, and a final balloon payment on the sixth anniversary. City agrees to grant Sector 5 a credit for each FTE Qualifying Project job meeting specific criteria. At June 30, 2009 Sector 5 Technologies, Inc. owed \$770,000.

In addition Sector 5 has agreed to pay the City for past expenses in the amount of \$165,000. In payment of this \$165,000 Sector 5 assigned rental payments from Wilbert. The Wilbert lease terminated March 15, 2009. At that time Wilbert had paid \$35,010 on the \$165,000 leaving a balance of \$129,990. Sector 5 then assigned monthly rental payments of \$3,099 from East Penn to the city up to \$152,240, the prior balance of \$129,990 plus \$22,250 in improvements. At June 30, 2009 the City has received in payments on the \$152,240 agreement. No payments had been received as of June 30, 2009.

# 7. Pension and Retirement Benefits

Municipal Fire and Police Retirement System of Iowa - The City contributes to the Municipal Fire and Police Retirement System of Iowa (the Plan), which is a cost-sharing multiple-employer defined benefit pension plan administered by a Board of Trustees. The Plan provides retirement, disability and death benefits, which are established by state statute to plan members and beneficiaries. The Plan issues a publicly available

# Notes to Financial Statement

June 30, 2009

financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Municipal Fire and Police Retirement System of Iowa, 2836 104th St., Urbandale, Iowa 50322.

Plan members are required to contribute 9.35% of earnable compensation and the City's contribution rate may not be less than 17%, actual was 18.75%, of earnable compensation. Contribution requirements are established by State statute. The City's contribution to the Plan for the years ended June 30, 2009, 2008 and 2007 were 104,574, \$134,627, and \$140,069 respectively, which met the required minimum contribution for each year.

<u>Iowa Public Employees Retirement System</u> - The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 4.10% of their annual salary and the City is required to contribute 6.35% of covered salary.

Certain employees in special risk occupations contribute an actuarially determined contribution rate. Contributions requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2009, 2008 and 2007 were \$72,173, \$66,890, and \$61,535 respectively, equal to the required contributions for each year.

<u>Iowa City Management Association</u> — The City contributes to the Iowa City Management Association Retirement Corporation (ICMA-RC) on behalf of its City Administrator. ICMA-RC is a 457 deferred compensation plan. The City contributes the IPERS rate plus three percent. During the year ended June 30, 2009 the City contributed \$8,440 on behalf of the City Administrator.

### 8. Compensated Absences

City employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate maximum liability for employee vacation hours is \$73,598. This liability has been computed based on rates of pay in effect at June 30, 2009.

Sick leave hours are accumulated for subsequent use. Sick leave is not payable upon termination, retirement or death. These accumulations are not recognized as expenditures by the City, until used or paid.

### Notes to Financial Statement

June 30, 2009

# 9. Related Party Transactions

No business between the City and City officials was noted for the year ended June 30, 2009.

### 10. Landfill Contract

The City has contracted with Fayette County Solid Waste Management Commission for solid waste disposal for all household residences within the City. For the year ended June 30, 2009, \$298,459 was paid pursuant to the agreement.

# 11. <u>Deficit Fund Balances</u>

Capital Project Funds — Airport Grant and Library Bond, and Proprietary Fund-Water Improvement had deficit balances at June 30, 2009, which the City considers temporary in nature.

# 12. <u>Interfund Transfers</u>

The detail of interfund transfers for the year ended June 30, 2009 is as follows:

Transfers to	Transfers from	Amount	
General	Capital Projects: Bond Sale Business Type: Water Sewer	\$	262,840
	Special Revenue:		20,000
	Local Option Tax Road Use Tax Emergency James TIF Hotel/Motel Tax Industrial Park TIF	_	146,700 20,000 29,650 1,197 20,000 10,982 531,369
Special Revenue: Municipal Trust	Enterprise: Water Capital Projects: Bond Sale		29,880 76,500 106,380
Capital Projects: Economic Development	Special Revenue: Sales Tax		342,300
Brownsfield Grant Sports Complex	Economic Development General		209 1,810

### Notes to Financial Statement

### June 30, 2009

Capital Improvement  Downtown Betterment	Capital Project 2005 Bond Sale 2008 Bond Sale	197 207,545
Sewer Main Street	Business Type: Waste Treatment Improvement	750,000
Debt Service		
Debt Service	Special Revenue: Downtown TIF Road Use Tax Dept Service: Special Assessments Business Type: Sewer Water	4,650 25,820 186,565 67,770 55,640 340,435
Business Type:		
Water	Special Revenue Municipal Trust Indust. Park TIF	46 701
Sewer Bond Sinking	Enterprise: Sewer	46,721
Williams Center	Capital Projects:	625,000
Williams Ctr Reserve	Economic Development Economic Development	60,493 2,500
Total Interfund Transfers		\$3,013,959

# 13. Risk Management

The City of Oelwein is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

# 14. Gift of Donaldson Property

On July 1, 2003 the Donaldson Corporation gifted the property at 301  $5^{\rm th}$  Ave SW to the City.

On January 9, 2004 the City secured a revolving line of credit for \$600,000 from the First National Bank of Oelwein, Iowa for the purpose of paying the expenses of the Donaldson property. It is the intention of the City to sell the building and then to pay off the revolving loan. The

### Notes to Financial Statement

June 30, 2009

loan matures January 9, 2009. Interest rate is Wall Street Journal Prime minus .50%. Interest rate at June 30, 2008 was 7.75%. The loan is secured by property at 301 5rh Ave SW, Oelwein, Iowa. The balance of the loan at June 30, 2009 was \$110,191.

### 15. Intermediary Relending Program Loan Agreement (IRP)

In April 2008, the City entered into a loan agreement with the United States Department of Agriculture (U.S.D.A.) for \$500,000 at 1% on the funds as they are dispersed. The loan is a thirty year loan starting April 25, 2008. In order to receive this loan the City had to commit 25% of the loan (\$125,000) to the I.R.P. The I.R.P. is to be used for any project which will create permanent employment diversification of the local economy or increase to the local tax base of the City of Oelwein.

During the year ended June 30, 2009 the City loaned \$292,500 under the IRP program. The City has disbursed a total of \$377,500 under the IRP program to date. The City borrowed \$295,600 on their loan with the USDA during the year. The fund earned \$6,394 in interest during the year.

# 16.CEBA Grants

On April 18, 2002 the City was awarded \$234,000 from the Iowa Department of Economics Development (IDED) under the Community Economic Betterment Account (CEBA) program for the benefit of Transco. The award consisted of a loan for \$117,000 with interest at 0% for five years, and a forgivable loan portion for \$117,000. The City has entered into a similar loan/forgivable loan agreement with Transco.

The funds were received by the City in June of 2003. The City transferred this money to Transco. Payments on the \$117,000 loan are \$1,950 per month, to be received from Transco and then remitted to IDED beginning September 1, 2003. Per letter dated June 23, 2003 IDED has requested that Transco make payments directly to IDED. The loan was paid off in July 2008.

On March 16, 2009 the City was awarded \$297,000 from the Iowa Department of Economic Development (IDED) under the Community Economic Betterment Account (CEBA) program for the benefit of Sector 5 Technologies, Inc. The award consisted of a loan for \$148,500 with interest at 0% for five years, and a forgivable loan portion for \$148,500. The City entered into a similar loan agreement with Sector 5 Technologies, Inc. The loan for \$148,500 was received in March 2009 by the City and then transferred to Sector 5. Payments on the loan are \$2,475 per month, beginning July 1, 2009.

### Notes to Financial Statement

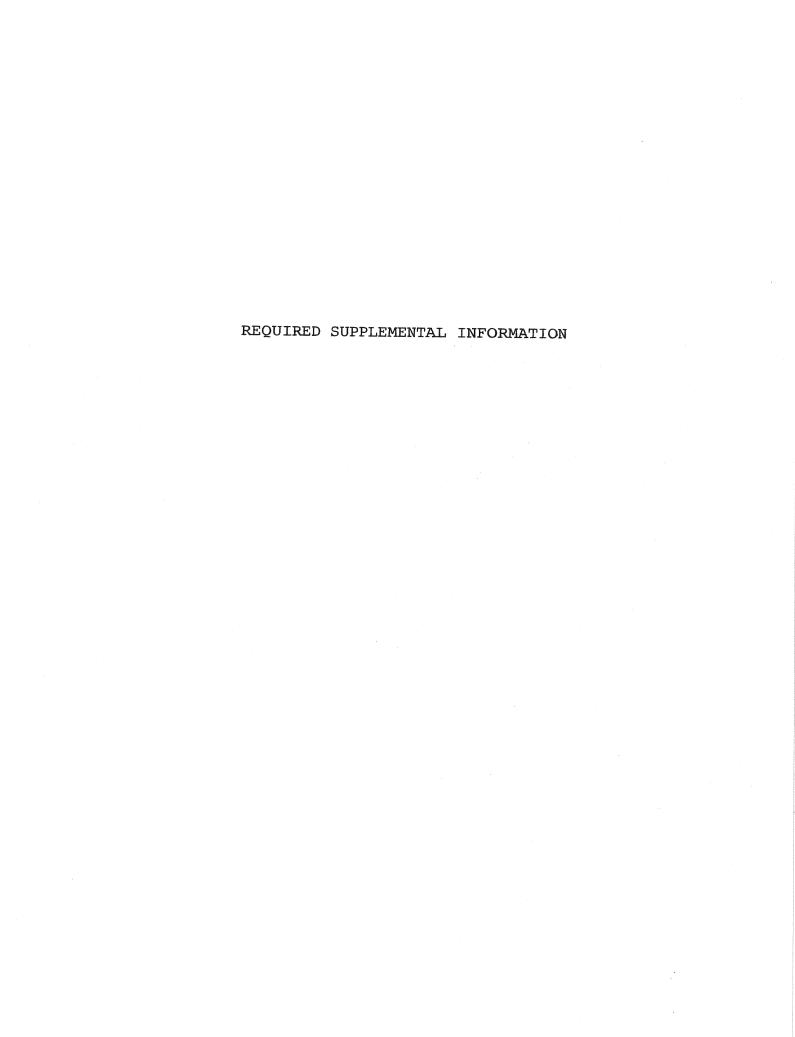
June 30, 2009

# 17. <u>Litigation</u>

The City has been notified of seven potential claims. The City has insurance coverage which will provide cost of defense and coverage for any established loss or judgment.

# 18. <u>Subsequent Events</u>

No subsequent events were noted that we believe need to be noted.



# City of Oelwein Budgetary Comparison Schedule of Receipts, Disbursements and Changes in BalancesBudgetary Comparison Schedule

# All Governmental Funds and Proprietary Funds

# Required Supplementary Information

Year ended June 30, 2009

	Governmental		Less Funds
	Funds	Funds	not Required
	Actual	Actual	to be Budgeted
Receipts:			
Property tax	\$ 1,848,092	20000	-
Tax increment financing collections	150,020	Mass	-
Other city tax	531,325	****	****
Licenses and permits	77,139		*****
Use of money and property	137,646	29,411	
Intergovernmental	1,438,224	electer .	_
Charges for services	132,138	2,146,809	
Special assessments	186,564		
Miscellaneous	508,329	111,983	Massi
Total Receipts	5,009,477	2,288,203	
Disbursements:			
Public Safety	1,470,636		-
Public Works	654,838	esate.	
Health and Social Services	22,210	_	_
Culture and Recreation	664,204	3,070	
Community and Economic Development	743,863	_	_
General Geovernment	346,965	Name .	_
Debt Service	741,453	_	
Capital Projects	762,187		_
Business type activities	15,941	2,284,357	_
Total Disbursements	5,422,297	2,287,427	
·	— Сем об в неводинент на при в неводинент на на на на неводинент на на неводинент на неводинент на на на на на Неводинент на		
Excess (deficiency) of receipts			
over (under) disbursements	(412,820)	776	
Other financing sources (uses):	2,298,990	(833,576)	
		TOTAL PARTY CONTINUES CONT	
Net	1,886,170	(832,800)	_
		• • • • • • • • • • • • • • • • • • • •	
Balance, beginning of year	2,315,358	1,329,850	
_			
Balance, end of year	\$ 4,201,528	497,050	- Manua

See accompanying independent auditor's report

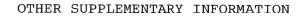
			Final to
_	Budgeted	Amounts	Net
Net	Original	Final	Variance
1,848,092	1,772,933	1,772,933	75 <b>,</b> 159
150,020	151,700	151,700	(1,680)
531,325	536,829	536,829	(5,504)
77,139	75 <b>,</b> 870	75,870	1,269
167,057	252,574	262,774	(95,717)
1,438,224	1,065,265	1,590,495	(152,271)
2,278,947	2,464,400	2,464,400	(185,453)
186,564	91,935	183,935	2,629
620,312	298,840	866,083	(245,771)
7,297,680	6,710,346	7,905,019	(607,339)
1,470,636	1,457,740	1,521,382	50,746
654,838	698,385	701,593	46,755
22,210	22,000	22,000	(210)
667,274	732,238	749,060	81,786
743,863	477,500	876,273	132,410
346,965	341,955	379 <b>,</b> 769	32,804
741,453	705,643	728,643	(12,810)
762,187	1,199,410	1,622,137	859 <b>,</b> 950
2,300,298	3,716,365	3,744,206	1,443,908
7,709,724	9,351,236	10,345,063	2,635,339
(412,044)	(2,640,890)	(2,440,044)	2,028,000
1,465,414	823,000	1,192,800	272,614
1,053,370	(1,817,890)	(1,247,244)	2,300,614
3,645,208	3,602,429	3,602,429	42,779
4,698,578	1,784,539	2,355,185	2,343,393

Notes to Required Supplementary Information-Budgetary Reporting

June 30, 2009

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year the budget amendment increased budgeted revenues by \$1,194,673 and budgeted disbursements by \$993,827. The budget amendment is reflected in the final budgeted amounts.



#### Statement of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Governmental Funds

As of and for the year ended June 30, 2009  $\,$ 

			Debt S	Service	Permanant Cemetary	
	Special	Capital	Debt	Special	Perpetual	
	Revenue	Projects	Service	Assessments	Care	Total
Receipts:						
Property tax	\$ 29,650	-	275,665	1006		305,315
TIF Collections	148,512	-	-	_		148,512
Other city tax	531,325	-	-	_		531,325
Use of money and property	15,074	10,147	5,949	2,342		33,512
Intergovernmental	241,697	421,429	_	-		663,126
Special assessments	-	-	_	186,564		186,564
Charges for services Miscellaneous	-			-		***
riscellaneous	80,543	159,309			4,149	244,001
Total receipts	1,046,801	590,885	281,614	188,906	4,149	2,112,355
Disbursements:						
Operating:						
Public safety	243,992					
Public works	243,992	_	-	-	-	243,992
Health & Social Services	22 210	-			-	-
Culture and recreation	22,210	_		-	-	22,210
Community and economic devel.	347,615	_			-	
General government	347,615	_	_	<del>-</del> ,	-	347,615
Debt service	31,690	100 000		-	_	
Capital projects	31,090	192,020	517,743	_	-	741,453
Enterprise	15,918	567,625	-	-	_	567,625
			_			15,918
Total disbursements	661,425	759,645	517,743			1,938,813
Excess (deficiency) of receipts						
over (under) disbursements	205 276	(160 760)				
over (direct) disbutsements	385,376	(168,760)	(236,129)	188,906	4,149	173,542
Other financing sources:						
U.S.D.A. Promissory Note	295,624					
Operating transfers in	149,326	209,761	340,435			295,624
Operating transfers out	(603,915)	(198)	340,433	(186,565)	-	699,522
	(111)	(130)		(100,303)	-	(790,678)
Net change in cash balances	226,411	40,803	104,306	2,341	4,149	378,010
Cash balances beginning of year	295,417	137,753	182,933	7,607	240 004	0.00
J J 1		137,733	102,933		249,924	873,634
Cash balances end of year	\$ 521,828	178,556	287,239	9,948	254,073	1,251,644
Cash Basis Fund Balances						
Reserved for debt service	\$ -	_	287,239	9,948	-	297,187
Unreserved:						
Special revenue	521,828	_	_			F01 000
Capital projects fund	,	178,556	_		_	521,828
Permanent Fund	_	2,0,000	_	-	254 072	178,556
				-	254,073	254,073
Total cash basis fund balances	\$ 521,828	178,556	287,239	9,948	254,073	1,251,644
			,		201,010	1,231,044

#### Statement of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Governmental Funds-Special Revenue

As of and for the year ended June 30, 2009

	#53	#58	#50 Flex	#57	#59
	Lein3-03	DARE	Spending	Motel/ Hotel Tax	Sales Tax
Receipts:					
Property tax	\$ -	-	-	-	_
Tax increemnt financing	***	****	-	_	_
Other city tax	_			47,860	483,465
Use of money and property	_	40	_	899	5,067
Intergovernmental	241,697	-	_	_	-
Miscellaneous	-	5,250	24,921	***	
Total receipts	241,697	5,290	24,921	48,759	488,532
Disbursements:					
Operating:					
Public safety	237,140	1,757	and the same of th	_	_
Public works		-	_	****	_
Health & Social Service	-	-	22,210	_	_
Culture and recreation	_		-	***	-
Community and economic					
development	_	_	****	****	
General government	-		•		-
Debt service	-	_	-		•••
Capital projects	_	•••	***	-	
Enterprise	_	_	-	15,918	
Total disbursements	237,140	1,757	22,210	15,918	
Excess (deficiency) of receipts	4,557	3,533	2,711	32,841	488,532
over (under) disbursements					
Other financing sources:					
U.S.D.A. Promissory Note	value .	detect		***	****
Operating transfers in	_	_	_		
Operating transfers out				(21,725)	(489,000)
Wet change in cash balances	4,557	3,533	2,711	11,116	(468)
Cash balances beginning of year	(4,237)	10,406	1,503	24,183	3,724
Cash balances end of year	\$ 320	13,939	4,214	35,299	3,256
ash Basis Fund Balances				-	
Unreserved:					
Special revenue funds	\$ 320	13,939	4,214	35,299	3,256
Total cash basis fund balances	\$ 320	13,939	4,214	35,299	3,256

#55 IRP Revolving	#68 Municipal	#99 Forfitted	#94	#56 Downtown	#92 Industrial	#95 Bertch	#96 James Dev	
Loan	Trust	Assets	Emergency	TIF	Park TIF	TIF	TIF	Total
_	_	_	29,650	_	_	_	_	29,650
_			_	4,640	57,499	31,392	54,981	148,512
-	_	-	one	_	_	_	_	531,325
2,180	6,293	33	-	_	204	358		15,074
-	****	-	disse		-	-	-	241,697
42,414	Name -	7,958	MANA		-			80,543
44,594	6,293	7,991	29,650	4,640	57,703	31,750	54,981	1,046,801
-	and a	5,095		_	ence	***	-	243,992
	***		_		nex.	-	_	-
	•••	***	Enio	amor .	***	· -	-	22,210
-		***	_	-	_	_	-000	
293,831	-	_		-	-	-	53,784	347,615
-	****	8355	***	****	-		-	-
_	<del>-</del>	-		e.us	_	31,690	-	31,690
ann	_	_	_	***	_	_	_	15,918
								13,7510
293,831		5,095				31,690	53,784	661,425
(249,237)	6,293	2,896	29,650	4,640	57,703	60	1,197	385,376
			***************************************	**************************************	announce of the second			303,310
295,624		***	-	_	-	-		295,624
42,946	106,380		-		-	_	_	149,326
		-	(29,650)	(4,640)	(57,703)	****	(1,197)	(603,915)
89,333	112,673	2,896	_	_		60		226 411
03,7333	112,013	2,000	_		-	80	-	226,411
	253,032	6,486		***		320	_	295,417
89,333	365,705	9,382	-	-		380	_	521,828
	***************************************							
89,333	365,705	9,382			_	380	MA.	521,828
00 222								
89,333	365,705	9,382	-	-	-	380	***	521,828

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Governmental Funds-Capital Projects

As of and for the year ended June 30, 2009

		#78 Housing Grant	#79 Airport Grants	#73 Capital Equipment	#82 Downtown Betterment
Receipts:					
Tax increemnt financing Other city tax	\$	_	-	_	-
Use of money and property Intergovernmental		- 63,008	346,743	1,765	-
Charges for Services Miscellaneous		-	-		-
Total receipts	<b>Reference</b>	63,008	346,743	1 765	1,000
-	-	037000	340,743	1,765	1,000
Disbursements:					
Operating: Public safety					
Public works		nae	_	_	_
Culture and recreation			_		-
Community and economic		-	_		
development					
General government Debt service		_	_	-	*400
Capital projects		- 68,573	364,654	17 005	None
Enterprise		-	-	17,095 -	185
Total disbursements	***************************************	68,573	364,654	17,095	185
Excess (deficiency) of receipts over (under) disbursements		(5,565)	(17,911)	(15,330)	815
, , , , , , , , , , , , , , , , , , , ,					
Other financing sources:					
Operating transfers in Operating transfers out				197	207,545
Net change in cash balances		(5,565)	(17,911)	(15,133)	208,360
Cash balances beginning of year		8,495	15,623	84,964	(208,360)
Cash balances end of year	\$	2,930	(2,288)	69,831	in the second se
Cash Basis Fund Balances					
Unreserved:					
Capital projects fund	\$	2,930	(2,288)	69,831	

#86-Trails- Platts to	#83	#89	#88	#93	#87	
Wings	Sports Complex	Library Bond	Brownsfield	Pave	2005	m 1 3
WINGS	COMPTEX	БОПО	Grant	7th St	Bonds	Total
_	www	_	_	_	***	_
_	_	-	_	_		
4,629	509	2,301	-	943	_	10,147
_	_	_	11,678	-	-	421,429
-	-	-	-			-
	****	158,309			_	159,309
4,629	509	160,610	11,678	943	_	590,885
		200,020	117070	743		390,003
_	-	-	-	_	-	-
_	****	_	_	_	_	_
<del>-</del>	_	None	_			-
	_	_	_	<del>-</del>	_	_
_	_			_		
_		192,020	-	_	_	192,020
40,794	32,837		11,682	31,805	-	567,625
	_				****	
40,794	32,837	192,020	11,682	31,805		750 645
		1927020	11,002	31,003	<del>-</del>	759,645
(36,165)	(32,328)	(31,410)	(4)	(30,862)	_	(168,760)
_	1,810		200			
-	-	_	209		(198)	209,761
New York Control of the Control of t					(190)	(198)
(36,165)	(30,518)	(31,410)	205	(30,862)	(198)	40,803
					, ,	•
136,075	30,518	23,445	(205)	47,000	198	137,753
99,910		(7,965)	_	16,138	_	170 556
		(1,750)		10,130		178,556
00 010		47 055				
99,910		(7,965)	<u> </u>	16,138		178,556

## Statement of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Proprietory Funds

As of and for the year ended June 30, 2009

	#62	#70	#71	#72 #
	Water			Williams
	Improvement	Landfill	Recycling	Center
Receipts:				
Charges for services	\$ -	216,365	80,310	111,773
Miscellaneous		_	-	7,561
			Water the second	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Total receipts		216,365	80,310	119,334
Disbursements:				
Operating:				
Culture & Recreation	_	-	9689	_
Enterprise	3,684	220,507	82,240	175,666
Debt Service				
Principal	-		eou	anner .
Interest		<u> </u>		440
Total disbursements	3,684	220,507	82,240	175,666
Excess (deficiency) of receipts	(3,684)	(4,142)	(1,930)	(56,332)
<pre>over (under) disbursements Other financing sources:</pre>				
Use of money and property		300	115	598
Operating transfers in		300	115	598 60,493
Operating transfers out		_	_	00,493
operating transfer aut				
Net change in cash balances	(3,684)	(3,842)	(1,815)	4,759
Cash balances beginning of year		16,008	11,098	(4,759)
Cash balances end of year	\$ (3,684)	12,166	9,283	_
-			<u>'</u>	
Cash Basis Fund Balances				
Reserved	\$ -	_	_	_
Unreserved	(3,684)	12,166	9,283	_
Total cash basis fund balances	\$ (3,684)	12,166	9,283	_

	#76 Customer	#84	
Center	Deposits-		
Reserve	Water	Fuel	Total
-	_	106,666	515,114
	24,400	5,375	37,336
	24 400	110 041	
_	24,400	112,041	552,450
3,070			3,070
_	22,169	95,143	599,409
	,	33,113	333,103
_	_	_	_
-	_	_	_
3,070	22,169	95,143	602,479
(3,070)	2,231	16,898	(50,029)
	1 024		0.045
2,500	1,934	_	2,947
2,300	<del>-</del>	_	62,993
-			
(570)	4,165	16,898	15,911
( - , - )	-,	20,000	13,311
11,557	59,885	(11,891)	81,898
10,987	64,050	5,007	97,809
10,987			10,987
	64,050	5,007	86,822
10 007	64 050	F 007	07.000
10,987	64,050	5,007	97,809

## STATEMENT OF INDEBTEDNESS YEAR ENDED JUNE 30, 2009

Obligation	Date of <u>Issue</u>	Interest <u>Rates</u>	Amount Originally <u>Issued</u>
General obligation corporate purpose and refunding notes	5-28-03	7.00%	\$ 1,025,000
General obligation corporate purpose and refunding notes Series 2005A	11-30-05	3.1-4.35%	3,995,000
General obligation corporate purpose bonds, Series 2009	5-1-09	1.25-4.0%	1,190,000
Revenue notes: Sewer revenue bonds, series 2005 State Revolving Funds (Fd # 90)	5-23-05	3.00%	8,954,000
Urban renewal tax increment financing (TIF) revenue bond Regions Bank of Oelwein, IA Bertch TIF (Fd # 95)	12-23-98	6.61%	221,000
CEBA Loan Agreement For the Benefit of Transco For the Benefit of Sector 5 Tech	6-24-03 3-16-09	0%	117,000 148,500
			Amount Available
Revolving Line of Credit with Fidelity Bank of Oelwein, IA Donaldson Building	1-9-04	Variable 3.5% at 6/30/05 Due 1/9/09	600,000
Note with Fidelity Bank of Oelwein, IA-Library Loan	5-18-06	4.00%	700,000

#### SCHEDULE 5

	Balance Beginning	Issued During	Redeemed	Balance	T	Interest
	of Year	Year Year	During <u>Year</u>	End of <u>Year</u>	Interest <u>Paid</u>	Due and <u>Unpaid</u>
	640,000	_	30,000	610,000	23,895	-
	3,610,000	-	320,000	3,290,000	142,948	-
		1,190,000	_	1,190,000	-	-
\$	4,250,000	1,190,000	350,000	5,090,000	166,843	
\$	8,273,000	_	354,000	7,919,000	248,138	_
\$	57,106	_	28,468	28,638	3,222	_
			207100	20,030	3,222	
	1,950	_	1,950	_	_	<b>_</b> .
\$	1,950	148,500 148,500	1 050	148,500	-	
<u>ې</u>	1,930	146,500	1,950	148,500		
\$	143,191	Final	33,000	110,191	6,261	
\$	350,000	<b>***</b>	178,000	172,000	14,020	-

#### BOND MATURITIES AND NOTES June 30, 2009

General & Essential Corporate Purpose Loan Agreements

General Obligation Corporate Purpose and Corporate Purpose Refunding Note

General Obligation Series 2009

	Issued	May 28, 2003	Issued Nove	mber 30, 2005	Issued Ma	y 1, 2009
Year			,			The state of the s
Ending	Interest		Interest		Interest	
June 30,	Rates	Amount	Rates	Amount	Rates	Amount
2010	3.30%	30,000	3.50%	335,000	1.25%	20,000
2011	3.50%	125,000	3.60%	170,000	1.50%	45,000
2012	3.70%	125,000	3.70%	180,000	_	_
2013	3.85%	130,000	3.80%	235,000	2.00%	95,000
2014	4.00%	200,000	3.90%	165,000		· <del>-</del>
2015			4.00%	385,000	2.50%	115,000
2016			4.10%	395,000	3.00%	140,000
2017			4.15%	455,000	3.20%	145,000
2018			4.25%	475,000	3.40%	150,000
2019			4.35%	495,000	3.60%	155,000
2020					3.80%	160,000
2021					4.00%	165,000
		\$ 610,000	-	3,290,000		1,190,000

Urban Renewal Tax Increment Financing (TIF) Revenue Bond

Revenue Notes Sewer Revenue Bond

T	1 7 1	***************************************		
ISSU	Issued December 23, 1998			ay 23, 2005
Year				
Ending	Interest		Interest	
June 30,	Rates	Amount	Rates	Amount
2010	6.61%	28,638	3.00%	364,000
2011			3.00%	375,000
2012			3.00%	386,000
2013			3.00%	398,000
2014			3.00%	410,000
2015			3.00%	422,000
2016			3.00%	435,000
2017			3.00%	448,000
2018			3.00%	461,000
2019			3.00%	475,000
2020			3.00%	490,000
2021			3.00%	504,000
2022			3.00%	519,000
2023			3.00%	535,000
2024			3.00%	551,000
2025			3.00%	567,000
2026			3.00%	579 <b>,</b> 000
		\$ 28,638	_	7,919,000

### Schedule of Receipts by Source and Disbursements by Function ${\tt All\ Governmental\ Funds}$

For the Last Four Years-Years Ended June 30

	2009	2008	2007	2006	2005
Receipts:					
Property tax	\$ 1,848,092	1,812,366	1,828,186	1,746,846	1,653,158
Tax increment financing	150,020	136,547	138,099	161,607	155,521
Other city tax	531,325	474,004	508,516	399,905	394,643
Licenses and permits	77,139	72,053	73,689	67,977	61,375
Use of money and property	137,646	271,087	199,268	184,814	104,457
Intergovernmental	1,438,224	1,191,561	1,698,867	1,743,440	1,375,291
Special assessments	186,564	131,537	37,166	41,252	45,058
Charges for service	132,138	145,868	157,803	144,706	407,599
Miscellaneous	508,329	395,268	576,110	397,606	341,271
Total	\$ 5,009,477	4,630,291	5,217,704	4,888,153	4,538,373
Disbursements:					
Operating:					
Public safety	\$ 1,470,636	1,506,802	1,508,523	1,649,099	1,952,294
Public works	654,838	641,866	545,938	525,040	531,129
Health and social services	22,210	19,092	14,927	10,929	· -
Culture and recreation	664,204	673,792	595,684	536,794	495,819
Community and economic development	743,863	673,493	387,696	207,295	155,908
General government	346,965	250,274	248,696	283,983	224,816
Debt service	741,453	754,716	1,637,853	375,937	261,230
Capital projects	762,187	1,001,904	3,334,784	4,373,910	2,056,814
Enterprise	15,941	53			
Total	\$ 5,422,297	5,521,992	8,274,101	7,962,987	5,678,010

#### City of Oelwein Schedule of Expenditures of Federal Awards Year Ended June 30, 2009

<pre>Grantor/Program</pre>	CFDA <u>Number</u>	Agency Pass- through Number	Program Expenditures	
Indirect:				
Department of Homeland Security				
Iowa Department of Public Defense	07.067	0160	_	
LETPP Fusion Center	97.067	0168-LTPL-L3	\$	241,697
Federal Emergency Management Agency				
Iowa Homeland Security and Emergency	97.036	FEMA-1763-D-IA		17,173
Management Division		Project#01DW072		,
U.S. Department of Justice  Iowa Department of Justice  DASART-Stop Violence Against Women	16.588	VW-09-63C		4,760
U.S. Department of Transportation				
Iowa Department of Public Safety				
STEP	20.604	08-157, Task 132		3,705
Alcohol Incentive Grant 09-410	20.601	PAP 09-410, Task 55		3,323
Airport Improvement Program	20.106	3-19-0067-03		346,743
Department of Housing and Urban Developm	ont.			
Iowa Department of Economic Development				
Community Development Block Grant	14.228	05-HSG-063		63,008
Environmental Protection Agency				
Iowa Department of Natural Resources				
Brownsfield Grant	66.818	BF-98761201-0		11,678
	Total		\$	692,087

#### Basis of Presentation-

The Schedule of Expenditures of Federal Awards includes the federal grant activity of the City of Oelwen and is presented in conformity With an other comprehensive basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit

<u>Organizations.</u> Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of the basic financial statements.



James R. Ridihalgh, C.P.A. Gene L. Fuelling, C.P.A Donald A. Snitker, C.P.A.

14 East Charles St, PO Box 639
Oelwein, IA 50662
(319)283-1173
Fax (319)283-2799

### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Oelwein, Iowa, as of and for the year ended June 30, 2009, which collectively comprise the City's basic financial statements listed in the table of contents, and have issued our report thereon dated November 20, 2009. Our report expressed unqualified opinions on the financial statements which are prepared in conformity with another comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Oelwein's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Oelwein's internal control over financial reporting. Accordingly, we do not express any opinion on the effectiveness of Oelwein's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies, including deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency or combination of control deficiencies, that adversely affects Oelwein's ability to initiate, authorize, record, process, or report financial data reliably in accordance with an other comprehensive basis of accounting such that there is more than a remote likelihood a misstatement of Oelwein's financial statements that is more than inconsequential will not be prevented or detected by Oelwein's internal control. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings and Questioned Costs to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material

misstatement of the financial statements will not be prevented or detected by Oelwein's internal control.

Our consideration of the internal control over financial reporting was for the limited purposes described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Oelwein's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance that are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2009 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes. Prior year statutory comments have been resolved.

Oelwein's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the City's responses, we did not audit Oelwein's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Oelwein and other parties to whom the City of Oelwein may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We should like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Oelwein during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

RIDIHALGH, FUELLING, SNITKER, WEBER AND COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTS

November 20, 2009

Independent Auditor's Report on Compliance with Requirements
Applicable to Each Major Program and Internal Control over compliance
in accordance with OMB A-133



James R. Ridihalgh, C.P.A. Gene L. Fuelling, C.P.A Donald A. Snitker, C.P.A.

14 East Charles St, PO Box 639
Oelwein, IA 50662
(319)283-1173
Fax (319)283-2799

## Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance In Accordance with OMB Circular A-133

To the Honorable Mayor and Member of the City Council:

#### <u>Compliance</u>

We have audited the compliance of the City of Oelwein, Iowa, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended June 30, 2009. The City of Oelwein's major federal program is identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its major federal program is the responsibility of the City of Oelwein's management. Our responsibility is to express an opinion on the City of Oelwein's compliance based on our audit.

We conducted our audit of compliance in accordance wit U.S. generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the city of Oelwein's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Oelwein's compliance with those requirements.

In our opinion, the City of Oelwein complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2009.

#### Internal Control Over Compliance

The management of the City of Oelwein is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered the City of Oelwein's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose

of expressing an opinion on the effectiveness of Oelwein's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all the deficiencies in the City's internal control that might be significant deficiencies or material weaknesses as defined below.

A control deficiency in the City's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect non-compliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies\, that adversely affects the City's ability to administer a federal program such that there is more than a remote likelihood non-compliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the City's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood material non-compliance with a type of compliance requirement of a federal program will not be prevented or detected by the City's internal control.

Oelwein's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the City's responses, we did not audit Oelwein's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the formation and use of the officials, employees and citizens of the City of Oelwein and other parties to whom the City of Oelwein may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Relibelgh , Fielling , Snither , Weber FG. , P.C.

Ridihalgh, Fuelling, Snitker, Weber & Co. P.C.

November 20, 2009

#### SCHEDULE OF FINDINGS

#### YEAR ENDED JUNE 30, 2009

#### Part I - Summary of the Independent Auditor's Results

- a.) An unqualified opinion was issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- b.) No reportable conditions in internal control over financial reporting were disclosed by the audit of the financial statements.
- c.) The audit did not disclose any non-compliance which is material to the financial statements.
- d.) No reportable condition in internal control over the major program was disclosed by the audit of the financial statements.
- e.) An unqualified opinion was issued on compliance with requirements applicable to the major program.
- f.) The audit did not disclose any audit findings which are required to be reported in accordance with Office of Management and Budget Circular A-133, Section 510(a).
- g.) The major program was CFDA Number 20.106
- h.) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- i.) The City of Oelwein did not qualify as a low-risk auditee.

#### Part II - Findings Related to the Financial Statements:

#### Instances of non-compliance:

No matters were noted.

#### Significant Deficiencies:

The City of Oelwein, Iowa does not employ an accounting staff with the technical expertise to prepare its financial statements (including footnotes disclosures) in conformity with accounting principles general accepted in the United States of America; therefore, it relies on its auditors to prepare such statements.

Management feels that having the auditors draft the financial statements and notes is a tolerable situation. Internal financial statements are prepared monthly for reporting and decision making purposes. The requirements and form of the audited statements are different than the internal needs and change occasionally. Given the size of the organization, it is helpful to relay on the expertise of the auditors to monitor those requirements. Management approves the draft financial statements prior to their issuance.

#### SCHEDULE OF FINDINGS

#### YEAR ENDED JUNE 30, 2009

#### Part III - Findings and Questioned Cost for Federal Awards:

Instances of non-compliance:

No matters were noted.

Reportable Conditions:

None

#### Part IV - Other Findings Related to Statutory Reporting:

- IV-A-09 Certified Budget—Disbursements during the year ended June 30, 2009 exceeded budgeted in the Health and Social Services and the Debit Service programs. Chapter 384.20 of the code of Iowa states, in part, "Public monies may not be expended or encumbered except under an annual or continuing appropriation."
  - <u>Recommendation</u> The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.
  - <u>Response</u> The budget will be amended in the future, if applicable.
  - Conclusion Response accepted.
- IV-B-09 Questionable Disbursements -- No expenditures were noted for parties, banquets, or other entertainment for employees that we believe may constitute an unlawful expenditure from public funds as defined in an Attorney General's opinion dated April 25, 1979.
- IV-C-09 <u>Travel Expenses</u>--No expenditures of City money for travel expenses of spouses of City officials or employees were noted.
- IV-D-09 <u>Business Transactions</u>—No business transactions between the City and City officials or employees were noted.
- IV-E-09 <u>Bond Coverage</u>--Security bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that coverage is adequate for current operations.
- IV-G-09 Deposits and Investments -- We noted no instances of

#### SCHEDULE OF FINDINGS

#### YEAR ENDED JUNE 30, 2009

noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy.

- IV-H-09 <u>Temporary Investments</u>--The City has a systematic investment program. During the year ended June 30, 2009, the investments resulted in interest income of \$241,600.
- Part IV Other Findings Related to Statutory Reporting (continued):
  - IV-I-09 <u>Financial Condition</u>--At June 30, 2009 the City had a deficit balance in the Airport Grants fund, the Library Bond fund, and the Water Improvement fund which the City considers temporary in nature.
  - IV-J-09 Closed Session —We noted an instance in the minutes in which the Council went into closed session, but the minutes do not document the specific exemption regarding the closed session as required by Chapter 21 of the code of Iowa, commonly known as open meeting law.
    - Recommendation The City should comply with Chapter 21 of the Code of Iowa when going into closed session.
    - <u>Response</u> We will comply with the Code requirements for closed sessions in the future.
    - Conclusion Response accepted.

None

- IV-K-09 Official Depositories—A resolution naming official depositories has been approved by the City. The maximum deposit amounts stated in the resolution were not exceeded during the year ended June 30, 2009.
- IV-L-09 Revenue Bonds and Notes -- No instances of non-compliance with the revenue bond and note resolutions were noted.

#### AUDIT STAFF

This audit was performed by:

Donald A. Snitker, CPA, Manager Al Flick, CPA, Assistant Auditor